

**MINUTES**  
**PARISH COUNCIL MEETING**  
**JANUARY 6, 2010**

The meeting was called to order by Mary Ann Cronin at 7:00 PM in the Adult Learning Center.

**OPENING PRAYER:** Jim Wezensky led the council in prayer

**IN ATTENDANCE:**

**Council Members:** Mary Ann Cronin, Ed Monfalcone, Jim Wezensky, Joe Shabbott, Ed Drechsel, Bette White and Deanna Cobb.

**Absent:** Tom Bernard, Vicky Shabbott

**Ex-Officio Member:** Fr. Jim Cowles and Jim Novotny

**Guests:** Mike Foster and Doug Henley

**ON GOING BUSINESS:**

**MAINTENANCE REPORT**

Mike Foster  
Doug Henley

- Damage to YLC was presented with options for repair or demolition; decision will be made after inspections and testing by Peerless Restoration; contingent on boiler repairs by Phillip's Energy.
- Air handler in Education center in church must be replaced. The vintage 1954 equipment has failed, leaving no heat in the center.
- Air handler for Social Hall is leaking condensate; it is a vintage 1966. There is damage to support beams over hallway to Social Hall.
- Need to establish a life based replacement schedule for equipment in church.
- Repair funding was discussed.
- Budgeted cost over \$57,000.

## **NURSERY**

Fr Jim Cowles

- Handout for Nursery during weekend masses.
- VIRTUS training and CPR discussed.
- Jody Clements will come to February Meeting for Presentation and discussion.

**MOTION:** A motion was made by Deanna Cobb to have the office staff contact the Richmond Diocese requesting information and requirements to establish nursery during masses.

Seconded by Bette White

- Passed by unanimous vote from council.

## **CONSTITUTION CHANGE**

Mary Ann Cronin

- Ed Monfalcone withdrew his motion to change the constitution.

## **MINUTES FOR NOVEMBER**

Mary Ann Cronin

- Minutes were approved by Parish Council without changes.

## **LETTERS TO COUNCIL**

- Letters from parishioners were placed on file and copies will be made for all members.

## **FINANCE COUNCIL JOINT MEETING MINUTES**

- Minutes were read by Mary Ann Cronin.
- Discussion: It was brought up that at the Joint meeting in November the Rectory on Belroi Road was to be sold. It was also noted that the sale of the rectory should not be determined by the expansion plan. It was pointed out from the minutes a decision was made not to sell the Rectory but hold it for future parking needs; (required only by the plan to expand). More discussion was centered on way to end any confusion and to move forward with the Parish Council's desire to sell the Rectory.

**MOTION:** a motion was made by Ed Drechsel to confirm the decision made at the Joint Meeting, Saturday November 7<sup>th</sup> 2009, and formalize a motion to sell the old Rectory on Belroi Road.

Seconded by Deanna Cobb

- Motion passed by unanimous vote.

**NEW BUSINESS:**

**NOMINATING COMMITTEE**

Mary Ann Cronin

- Committee chairman Tom Bernard.
- Members Bette White and Ed Drechsel.
- 4 members are retiring and we need a minimum 8 candidates to run for election.

**REVITALIZATION**

Mary Ann Cronin

Bette White gave a handout on Church Revitalization to all members for review. She requested that this item be placed on the agenda for the February meeting for discussion.

**Next Meeting:** February 3<sup>rd</sup> 2010 in the ALC at 7 PM

Mary Ann Cronin

**CLOSING PRAYER:** Joe Shabbott led the council in prayer  
Meeting was adjourned by Mary Ann Cronin at 8:59 PM

Respectfully Submitted  
Ed Monfalcone

## MINUTES

### PARISH COUNCIL MEETING

February 3, 2010

The meeting was called to order by Mary Ann Cronin at 7:00 PM in the Adult Learning Center.

**OPENING PRAYER:** Joe Shabbott led the council in prayer.

#### **IN ATTENDANCE:**

**Council Members:** Mary Ann Cronin, Tom Bernard, Ed Monfalcone, Jim Wezensky, Joe Shabbott, Ed Drechsel, Bette White and Deanna Cobb.

**Absent:** Vicky Shabbott

**Ex-Officio Member:** Fr. Jim Cowles and Jim Novotny

**Guests:** Jodey Clements and Dee Guillory

#### **NEW BUSINESS:**

##### **NURSERY**

Jodey Clements

A presentation was made by Jodey Clements for a Mass time Nursery; a discussion followed so that the requirements and other concerns were brought up.

A decision was made to start the Nursery at 10:30 Masses on Sundays and expand it to other Masses if necessary.

**MOTION :** A motion was made by Tom Bernard to move forward with the Nursery.

**Seconded:** Ed Drechsel

- Passed by unanimous vote from council; a letter will be sent to Jodey Clements allowing her to begin after Easter.

##### **STRATEGIC PLANNING**

Dee Guillory

A presentation was made by Dee Guillory on Strategic Planning for the Parish. A retreat was scheduled for February 20<sup>th</sup> at the church Social hall from 10:00AM until 2 PM. The committees attending will be the Financial Council, Parish Council and Planning Committee.

**MINUTES FOR JANUARY**

Mary Ann Cronin

Minutes were approved by Parish Council without changes.

**NOMINATING COMMITTEE**

Tom Bernard

Four people to date have been nominated for Parish Council; we would like more Parishioners to be active and run for the Parish Council positions.

**ON GOING BUSINESS:**

**REVITALIZATION**

Bette White

Bette White discussed the need for a singles venues in the Parish; A small Christian Community for singles was discussed.

**MAINTENANCE REPORT**

A written report on maintenance issues and problems was presented to the Council by Mike Foster.

Mike Foster

**Next Meeting** : March 3<sup>rd</sup> , 2010 in the ALC at 7 PM

Mary Ann Cronin

**CLOSING PRAYER:** Ed Drechsel led the Council in prayer.  
Meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Ed Monfalcone

**MINUTES**

**PARISH COUNCIL MEETING**

**March 3, 2010**

The meeting was called to order by Mary Ann Cronin at 7:00 PM in the Adult Learning Center.

**OPENING PRAYER:** Deanna Cobb led the council in prayer

**IN ATTENDANCE:**

**Council Members:** Mary Ann Cronin, Tom Bernard, Ed Monfalcone, Jim Wezensky, Ed Drechsel, Bette White and Deanna Cobb.

**Absent:** Vicky Shabbott, Joe Shabbott

**Ex-Officio Member Absent:** Fr. Jim Cowles and Jim Novotny

**Guests:** Jodey Clements, Denise Canada, Jill Patterson and Trudy Vanderhoof

**NEW BUSINESS:**

**RELAY FOR LIFE**

Denise Canada

A thank you was extended to the Council for support in the past and this year for the Relay for Life.

The youth group will not be organized to run this year.

Relay for Life was number one in fund raising last year.

**MINUTES FOR FEBUARY**

Mary Ann Cronin

Minutes were approved by Parish Council without changes

**ON GOING BUSINESS:**

**NOMINATING COMMITEE**

Tom Bernard

Six names have been placed in nomination so far, to replace 4 members.

The election will be the weekend of April 24<sup>th</sup> & 25<sup>th</sup>. One counting of the ballots will take place after the 10:30 Mass on April 25<sup>th</sup>.  
Ed Drechsel will collect the ballots after 5 PM Mass (April 24); Mary Ann Cronin will collect after 8 AM Mass; Jim Wezensky will collect ballots after 10:30 Mass (April 25).  
Mary Ann and Jim will count the ballots (April 25).

### NURSERY

Bette White

Jodey and Jill discussed the Nursery Project.  
A letter of explanation was discussed and changes were made to clarify any perceived conflicts with the children's Liturgy.  
Room to be used was discussed and removal of stored items was addressed.  
Opening date of June 6<sup>th</sup> was accepted for the Nursery.  
Ages of children attending the Nursery should be between will be 6 months to 3 years old.  
A "town hall" meeting will be on April 14<sup>th</sup> @ 7 PM in the ALC.  
Nursery shower will be in May.  
**MOTION:** was made by Tom Bernard to approve the schedule and to follow the time line presented by Jodey Clements.  
Motion 2<sup>nd</sup> by Ed Drechsel.  
Discussion  
Approved by unanimous vote of the council.

**Next Meeting:** April 7th 2010 in the ALC at 7 PM

Mary Ann Cronin

**CLOSING PRAYER:** Bette White led the council in prayer  
Meeting was adjourned by Mary Ann Cronin at 8:43 PM

Respectfully Submitted  
Ed Monfalcone

**MINUTES**  
**PARISH COUNCIL MEETING**

**June 2, 2010**

The meeting was called to order by Mary Ann Cronin at 6 PM in the Rectory.

**OPENING PRAYER:** Fr Jim Cowles led the council in prayer.

**IN ATTENDANCE:**

**Council Members:** Mary Ann Cronin, Tom Bernard, Ed Monfalcone, Jim Wezensky, Joe Shabbott, Vicky Shabbott, Bette White, Ed Drechesl and Deanna Cobb.

**Ex-Officio Member:** Fr. Jim Cowles and Jim Novotny

**Guests:** Wives and Husbands of the Council Members, Milton Campo, Doug Henley, Larry Espiritu and Cathie Sobieski.

**NEW BUSINESS:**

**Election of Officers**

Mary Ann Cronin

For Chairman, Tom Bernard was elected by unanimous vote.

For Vice Chair, Ed Monfalcone was elected by majority vote, nay by Joe Shabbott.

For Scribe, Larry Espiritu was elected by unanimous vote.

**NEXT MEETING: Retreat date to be determined**

Mary Ann Cronin

**CLOSING:** Mary Ann Cronin @ 6:30 PM

Respectfully Submitted,  
Ed Monfalcone



## MINUTES

### PARISH COUNCIL MEETING

October 5, 2010

The meeting was called to order by Tom Bernard at 7 PM in the Adult Learning Center.

**OPENING PRAYER:** Father Jim led the council in prayer.

#### **IN ATTENDANCE:**

**Council Members:** Tom Bernard, Ed Monfalcone, Jim Wezensky, Milton Campo, Larry Espiritu, Cathie Sobieski, Doug Henley, Ed Drechsel and Deanna Cobb.

**Ex-Officio Members:** Fr. Jim Cowles

**Guests:** Debbie Kelly, Sandi Mattson, Janet Gomez, Tiffany Speas

#### **PRESENTATIONS:**

- Janet Gomez made a presentation on the services offered by the Gloucester, Mathews Free Clinic, hoping to partnership with churches in Gloucester and Mathews to reach out to the community.
- Debbie Kelly (Finance Council Chair) briefed the council on the parish budget. Any questions about the budget should be passed to Tom Bernard to pass to Debbie Kelly. Discussion on possible additions to the bulletin concerning the budget and how it is presented in the bulletin.
- Tiffany Speas (Fund Raising Chair) discussed short and long term goals of the fund raising committee for the parish, also on upcoming events as possible fund raising opportunities.

#### **OLD BUSINESS:**

1. Ed Monfalcone presented Parishioners Who are Sick, Missing or Homebound cards as an example for review. Any changes should be brought to Ed Monfalcone and final approval by Fr Jim. Cards are to go out 16<sup>th</sup>/17<sup>th</sup> Oct. (proposed).
2. Fr. Jim presented the form, phrase and response to be used for phone contact of parishioners who are sick, missing or homebound.

#### **NEW BUSINESS:**

Fr. Jim addressed the council with the following:

1. Ministries needing points of contact.
2. Annual Diocesan Appeal
3. Liturgical Committee Goals: (handout)
  - Educate and train leaders to implement a parish program.
  - Assist the full, conscious, and active participation of the people.

Tom Bernard asked council members to be thinking of events for the upcoming year:

- Nominating committee for council elections.
- The 25<sup>th</sup> anniversary Fr. Jim (May 17<sup>th</sup>, 2011).

**Next Meeting:** November 2<sup>nd</sup>, 2010

Deanna Cobb made a motion to adjourn. The motion was seconded by Cathy Sobieski.

Closing Prayer: Tom Bernard led the committee in the closing prayer.

**CLOSING :** Tom Bernard closed the meeting @ 9:00 PM

Respectfully Submitted

Larry Espiritu

## MINUTES

### PARISH COUNCIL MEETING

December 7, 2010

The brief meeting was called to order by Tom Bernard at 6:58 PM at the home of Tom Bernard.

#### IN ATTENDANCE:

**Council Members:** Tom Bernard, Milton Campo, Larry Espiritu, Doug Henley, Ed Drechesl and Ed Monfalcone.

**Ex-Officio Members:** Fr. Jim Cowles and Mary Ann Cronin.

**OPEN DISCUSSION:** Tom Bernard thanked everyone for attending the evening social.

#### OLD BUSINESS:

1. Nominating Committee: (Tom Bernard)
  - Jim Wezensky, Milton Campo, Ed Monfalcone.
2. Fr. Jim's Anniversary Coordinator: (Fr. Jim)
  - Carol Wezensky (Contact and discuss with Fr. Jim, prior to planning)
3. Fund raising committee: (Ed Monfalcone)
  - New Year's Celebration
    - Announcements via; parish bulletin, posting in parish lobby, and fliers.
    - Baby sitting available during celebration.
    - Pancake breakfast after the celebration.
  - Future planning for Lent.
  - Executive Committee of Pastoral Council notified of renting the old Rectory.
4. Remembering committee: (Ed Drechesl)
  - Contact made with those parishioners whose envelopes were not picked up.
  - Most parishioners who filled out contact cards have been contacted.

#### NEW BUSINESS:

1. Proposed changes to the Constitution. (Tom Bernard)
  - Called to Serve: term at least three years and can be selected for one additional term. Page 24 of the Diocesan Guidelines for Pastoral Councils. (Mary Ann Cronin)
  - Proposed: Members can continue to run for consecutive terms, but at least 1 new member would have to be elected each year, one year wait to run for another term no longer required.
2. Replacement for Deanna Cobb who resigned.
  - Ed Monfalcone made motion that Betty White be nominated to take Deanna Cobb's place on the Parish Council. The motion was seconded by Milton Campo. Discussion: Betty White's previous experience and familiarization with the council and current issues with the Parish. Vote: Voice vote approved nomination.

- Betty White has accepted the posting as replacement for Deanna Cobb on the Parish Council.
3. Prayer Cards for Parish (Larry Espiritu)
- Copy of proposed Parish Prayer sent to Parish Council members. (see attachment)

Thanks to Tom Bernard and his wife Bonnie for hosting the Parish Council Social.

**Next Meeting:** January 4th, 2011

Tom Bernard made a motion to adjourn. The motion was seconded by Ed Monfalcone.

Closing Prayer: Fr. Jim led the committee in the closing prayer.

**CLOSING:** Tom Bernard closed the meeting @ 7:23 PM

Respectfully Submitted

Larry Espiritu